

MEETING OF CLOTTON HOOFIELD PARISH COUNCIL
Monday 26th September 2022 at 19:30 at Duddon, Clotton
and District Memorial Hall

MINUTES

PRESENT

Cllr Geoffrey Bibby, Cllr Jane Nicholas, Cllr Charles Kinsey, Cllr John Leather (CWaC)

Clerk: Mrs T Ryall-Harvey

Public – 0

APOLOGIES were received and accepted from Cllr Harry Tonge (CWaC) and Wendy (PCSO)

DECLARATION OF INTERESTS – None raised.

PUBLIC PARTICIPATION –

Due to the representative of the Trustees not attending the meeting, the Clerk and Cllr Leather provided a brief update on Tarporley War Memorial in relation to the inpatient services which had been suspended due to Covid and staffing shortages last year. Following a consultation period, a partnership with a COCH Foundation Trust has been agreed and a three-year lease on part of the building has been signed and facilities such as Rapid Response and Hospital at Homes Teams will have a base at the facility together with clinics being provided to include orthopaedics, plastics, and another clinic still to be decided.

The physiotherapy services will continue, as well as the GP minor injuries facility and Ultrasound services. It was also reported that the Tarporley War Memorial Board will review and look at other providers who may be interested in utilising the facilities for community-based care services.

The role of trustees moving forward is to secure and protect the future of the facilities.

ACTION: A written report was requested from Tarporley War Memorial and to be circulated around the Parish Councillors.

CORRESPONDENCE

Email from Resident relating to Speed of Vehicles Travelling on A51 - It was reported that correspondence from a resident had been received with regards the speed of vehicles that travel on A51.

The resident had also confirmed a meeting he had with Stuart Bateman from CWaC where it had been agreed that the gully cover near to his property and Tirley View which is causing annoyance requires fixing and possible replacement with something narrower so as not to come into contact with vehicle wheels. Additionally, CWaC undertook to reinstate the 30 mph signs that have been knocked off by said HGV's and also fix the illuminated 30mph sign that wasn't working.

ACTION: Ask for a Traffic Survey along the A51 – if this information is not already available.

ACTION: Ask highways if repeaters speeds can be painted on road.

Opt out of the SAAA central external auditor appointment arrangements – The Parish Council noted the correspondence received in relation to the option to opt out of the SAAA central external auditor appointment arrangements and agreed that no action should be taken at this time which would mean that the authority will be regarded as opted-in for the next five year period beginning 1st April 2022 and ending 31st March 2027.

Chester Local Policing Unit Parish Council Update – The report provided by the local PCSO was noted.

Neighbourhood Pride Scheme it was reported that CWaC had recently proposed an additional funding stream for Neighbourhood Pride initiatives – the proposals are to allow small environmental improvement projects to be undertaken across the wards. Applications were sought from Parish Councils by 30th September 2022.

The clerk reported that costings had been provided by CWaC for siding back and removal of weeds on the footpaths at a cost of £1,731.43 per day.

Costs broken down like this (per day):

Traffic Management £400

Waste removal (estimated on 3 tips) £210

3x GM Officers £465.04

Plant/Equipment £543.12

Management/Admin fee £113.27

22. **RESOLVED**:- It was agreed that an application to side back and clear weeds on the footpath from the Bulls Head to the Willington Road should be submitted to CWaC and the Parish Council agreed to support this with a contribution of £500.

Wildflowers – following an email from a resident requesting the support for Wildflowers to be planted around the planter in Hoofield it was suggested that this location be passed to Cllrs Leather and Tonge for their support.

ACTION: Report Wildflower Area to CWaC for consideration.

MINUTES

23. **RESOLVED:** that the Minutes of the Parish Council Meeting held on 16th May 2022 were accepted as a true record and signed by the Chairman.

ACTIONS SINCE LAST MEETING

The following actions were completed since the last meeting:

- **Finance** - payments had been processed that were approved.
- **Website** – the Clerk has put the minutes of the previous meetings on the website.

PLANNING

The Planning Register dated 15-09-2022 was circulated for Parish Councillors consideration.

It was noted that since the last meeting the following planning applications been determined by CWaC: -

22/00947/FUL – 4 Yew Tree Farm Barn, Duddon Road, Clotton – Mixed equine and agricultural building to provide equine stabling and agricultural machinery and product storage including construction of menage (private) and midden – **approved**.

It was noted that since the last meeting the following planning applications been received from CWaC and responses submitted: -

22/02239/LBC – Clotton Hall, High Street, Clotton CW6 0EH – install mezzanine floor within hayloft to extend existing use and erect timber cladding and timber access door to southern elevation – the Parish Council submitted a response in support of this application.

22/02216/PDQ – Iddenshall Grange, High Street, Clotton CW6 0EQ – Conversion of redundant cow shed adjacent into one dwelling – the Parish Council submitted a response in support of this application.

Cllr Nicholas declared an interest and did not participate in commenting on planning application 22/02239/LBC.

Cllr Kinsey declared an interest and did not participate in commenting on planning application 22/02216/PDQ.

ACCOUNTS/

Cashbook

24. **RESOLVED** to accept the cash book and YTD summary dated 15th September 2022.

Bank Reconciliation against Cashbook YTD

25. **RESOLVED** to approve the Bank Reconciliation as presented to the meeting dated 15th September 2022.

Remembrance Sunday

26. **RESOLVED** to purchase a Poppy Wreath at a cost of £22.50 and Cllr Nicholas to attend the services of Remembrance on behalf of the Parish Council.

Clerk's Salary

27. **RESOLVED** to approve the increase of the Clerk's salary by one scale point following the completion of the CiLCA Qualification and inline with the Clerk's contract.

28. **RESOLVED** to approve the increase of the Clerk's salary by one scale point for October 2022 – September 2023.

Clerks' Training

29. **RESOLVED** to approve the payment towards the Clerk's attending the following training:-

SLCC Branch Conference at a cost of £30.

SLCC Local Council Clerk Finance Summit at a cost of £54.

CHALC General Power of Competence Training at a cost of £25

These costs to be split between 5 Parish Councils therefore costing £21.80 in total

How to review neighbourhood planning policies training - £39.00

Income and Payments since the last meeting

30. **RESOLVED** - To note the income received of:

£0.08 in June, £0.09 in July, £0.33 in August and £0.42 in September for Bank Interest

31. **RESOLVED** - To note the payments since the last meeting of: -

Clerk's Salary	Tax Point 3	£229.99
Clerk's Salary	Tax Point 4	£229.79
Clerk's Salary	Tax Point 5	£229.99
Clerk's Salary	Tax Point 6	£229.99
Clerk's Expenses	To include Training, Stationery, Office Allowance, Mobile Phone, Printing and Travel	£135.77
Sue Irlam	Internal Auditor	£50.00
HMRC PAYE	PAYE Tax Month 3	£57.90
HMRC PAYE	PAYE Tax Month 4	£57.60
HMRC PAYE	PAYE Tax Month 5	£57.40
HMRC PAYE	PAYE Tax Month 6	£57.40
PQR Limited	Payroll Services	£30.60
ICO	Information Data Protection Subscription	£35.00

HIGHWAYS

The issues logged via CWaC Report IT system have been reported, logged, monitored and updated since the last meeting.

- Signed Missing on Corkscrew Lane
- 30mph sign on A51 has fallen down and requires reinstating and the one on opposite side is obscured due to vegetation.

PARISH COUNCIL MATTERS

Parish Council Vacancies – it was reported that there were 5 vacancies for Parish Councillors available should any members of the public be interested in joining.

Remembrance of the Queen and Marking of Respect for the new King.

Clerk to monitor any suggestions and bring back to a future meeting any recommendations.

COMMUNITY PROJECTS

Queens Jubilee Event

It was reported that an event held on Friday 3rd June to commemorate the Queen Platinum Jubilee between 12 noon and 4pm had been a success and was very well attended.

DATE OF THE NEXT MEETING

The next meeting would take place on Monday 16th January 2022.

Signed Dated